



TOWN OF NORTH HAMPTON
CAPITAL IMPROVEMENT PLAN COMMITTEE
MINUTES

REGULAR MEETING: AUGUST 12, 2016 – 8.30 A.M.
EXECUTIVE CONFERENCE ROOM
NORTH HAMPTON TOWN OFFICES
233 ATLANTIC AVENUE
NORTH HAMPTON, NEW HAMPSHIRE

Cynthia Swank, the presiding officer, called the meeting to order at approximately 8.31 a.m. The following people were also present:

Nancy Monaghan, Planning Board Representative;
James Sununu, School Board Representative;
Rick Stanton, Select Board Representative;
Shep Kroner, Select Board Citizen Representative;
Judy Day, Library Trustees Representative;
Vickie Jones, Budget Committee Representative (Designate);
and Paul Apple, the Town Administrator.

Cynthia Swank introduced Vickie Jones as the Budget Committee Representative. Nancy Monaghan asked if she had been appointed by the Budget Committee. Paul Apple replied that he had forwarded Vickie's name to the Budget Committee Chair, Kari Schmitz, who said that no one else had expressed interest in the position. The next Budget Committee meeting is September 19, 2016 and the appointment will be made retroactive to today.

The Committee reviewed the minutes of the August 5, 2016 meeting.

Motion: Rick Stanton moved to approve the minutes as presented. Nancy Monaghan seconded the motion. The vote was unanimous in favor of the Motion, with one abstention by Judy Day.

Rick Stanton reiterated that he would like to see an ADA door and bathroom included in the Library's requests. Cynthia Swank responded that the numbers presented were from a few years ago and need to be updated. There was additional discussion about the light project and two issues were presented: safety and energy efficiency. There is concern that in a fire situation, if fire fighters had to pull down the dropped ceiling, the lights would come down on top of them because the fixtures are only attached to the ceiling.

There was consensus that the ceiling tiles and the insulation should be done at the same time and that the Library should include additional money in the budget to account for their maintenance responsibilities under the MOU.

Judy Day reported on the air quality report discussed at the last meeting. The Trustees had not yet seen the report when Susan presented it to the CIP committee. There are follow-up questions that the Trustees will have. Cynthia Swank said that the report indicated on the day of testing that there were no problems with air quality and Judy Day agreed that the Trustees feel there are some limitations to the report. Rick Stanton said that the Trustees should do additional testing since indoor air quality is their jurisdiction under the MOU.

The Committee discussed the meeting schedule and agreed to meet again on August 19 to hear Administration requests and then again on September 9.

James Sununu presented on the anticipated projects for FY 18 through FY 22, as summarized in the Facilities Projects LTM Fun (revised August 10, 2016), attached hereto as Exhibit A. The projects are broken out in the Long Term Maintenance proposals and a Special Article for each fiscal year.

He indicated that parking lot lighting, which had appeared on previous years' lists, had been deferred until the costs could be better justified. Mr. Kroner asked if any study had been done on the type of light proposed, and stated that recent studies indicated that the "blue" LED lights had negative effects on human and other animal life.

James Sununu discussed the roof project, the Special Article for FY 18. This is part of a plan of regular replacement. The map of the roof sections to be replaced can be used again, although the Committee suggested that it be revised to indicate recent work. Mr. Sununu said the Library/Music Room Roof had a 12 year warranty, which expired 8 years ago. The School is experiencing some leaks in this area.

There was additional discussion on projects for FY 19 – 22. The boiler replacement project for FY 19 will involve either propane-fired or natural gas fired equipment, depending on whether the natural gas line has been extended down Atlantic Avenue by that time. Rick Stanton asked if any decision had been made regarding funding of that project and James Sununu replied that it had not. 3 years ago, the estimated costs was over \$200,000. So far, he believes the district has saved or will have saved about \$130,000 toward the project.

After the brief discussion on the remaining fiscal years was completed, Cynthia Swank called for any additional business. Hearing none, she adjourned the meeting at 9:23 a.m.

Respectfully submitted,

Paul L. Apple

John Gamache
Facilities Manager
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Facilities Projects LTM Fund

Revised – August 10, 2016

Year: 2017-2018 (LTM)

- A. Extensive Interior Painting: Hallways and classrooms. Approx \$18,000
 - B. Replace AC Rooftop Condensers: Older (1996) \$12,000 each. Replace 1. Approx \$12,000
 - C. Improve Stage Lighting: Lighting needs upgrading. School drama productions currently rents needed equipment for their yearly productions. Approx \$30,000
 - D. Resurface sidewalk asphalt from gym to garage and add asphalt to garage doors Approx \$18,000
- Funding: Approximately \$78,000**

Year: 2017-2018 (Special Article)

- A. Library/Music Room Roof: Replace 1996 roof with .60 EPDM rubber roof Approx \$120,000
- Funding: Approximately \$120,000**

Year: 2018-2019 (LTM)

- A. Security Cameras: Add 4 additional cameras to existing DVR's. This would complete the camera coverage totaling 40. Possible new areas would be Greenhouse, Library, Exterior Doors. Approx \$10,000
 - B. Extensive Interior Painting: Hallways and classrooms. Approx \$18,000
- Funding: Approximately \$28,000**

Year: 2018-2019 (Special Article)

- A. Replace Boilers: AGE: 1996. Boiler lifespan is 20 – 25 years. \$40,000 for replacement of oil fired. \$80,000 to upgrade to natural gas (if available) Price is per each (2) Approx \$160,000
 - B. Install Natural Gas Line: Converting boilers to natural gas. Gas Line from Rte 1 to school will be needed first. Approx \$108,000
- Funding: Approximately \$268,000**

Year: 2019-2020 (LTM)

- A. Upgrades and Repairs to Existing Garage –Door jam and trim needs repairs. Recommend to add vinyl siding to decrease maintenance costs. Approx \$18,000
 - B. Extensive Interior Painting: Hallways and classrooms. Approx \$18,000
- Funding: Approximately \$36,000**

Year: 2019-2020 (Special Article)

- A. Replace Shingle-Tab Roof Between L Shape and Roof Peak on East Side Above Room 17 & 221 and Replace Shingle-Tab Room on Backside of Main Building & Above the Flat Roof (above classrooms 211,212, 217 & 218) Approx \$40,000
- Funding: Approximately \$40,000**

Year: 2020-2021

- A. Extensive Interior Painting: Hallways and classrooms. Approx \$18,000
 - B. Extensive Exterior Painting: Building trim, entrances, doors, etc Approx \$10,000
 - D Playground Rubber Surface: Wear & tear will cause deterioration. Approx \$50,000
- Funding: Approximately \$78,000**

Year: 2021-2022

- A. Fire Alarm Panel Replacement: Repairs were made in 2014, but a complete replacement will be needed Approx \$40,000
 - B. Resealing of Exterior Brick: Recommended to reseal every 10 years (2009 repointing and sealing was done to entire building) Approx \$30,000
- Funding: Approximately \$70,000**

Other:

- Replace Irrigation Pump system and galvanized underground piping leading to the pump. Approx \$20,000
- Fascia & Crown Molding: Replace prior to wood rotting Approx \$20,000
- Resurface Asphalt Parking Lot – Front of the school Approx \$35,000
- Installation of New Garage Approx \$30,000